

PARISH OF BOLTON

Notice of Annual Parish Council Meeting

To Parish Councillor

You are duly summoned to attend the meeting of Bolton Parish Council, to be held at 7.30pm on Monday 18th May 2026 in the Memorial Hall

Shelagh Leyland

Clerk of the Parish Council

AGENDA of ANNUAL PC MEETING

- Item 1 Election of Chairman for 2026-27**
- Item 2 Receive Chairman's Declaration of Acceptance of Office**
- Item 3 Appointment of Vice Chairman for 2026-27**
- Item 4 Apologies for absence and declarations of interest**
- Item 5 Authorisation of Minutes of last meeting 9th March 2026**
- Item 6: Parish Councillor reports:**
 - 6.1 20mph consultation
 - 6.2 Vegetation near bridge
 - 6.3 Update on bacon butty morning
 - 6.4 Emergency Plan and met office training
 - 6.5 Update on revised Hall extension plans
- Item 7 New Business**
 - 7.1 To discuss purchase of new Speed Indicator Device
 - 7.2 To discuss whether to apply to redesignate the pub as an asset of community value
 - 7.3 Advertisement of Clerk/RFP post
- Item 8 Public forum**
- Item 9 Planning Issues**
- Item 10 To review and accept updated Council documents**
 - 10.1 Standing Orders and Financial Regulations
 - 10.2 Asset Register and risk management assessment
- Item 11 Finance**
 - 11.1 To receive, adopt & sign the final bank reconciliation, internal audit report, and the Certificate of Exemption for external audit
 - 11.2 To approve and sign the Annual Governance Statement for 2025-26
 - 11.3 To receive, accept and sign the Accounting Statement for 2025-26
 - 11.4 To appoint Internal auditor for 2026-27
 - 11.5 To receive Bank statements as of end of April 2026
 - 11.6 To authorise payments
- Item 12 To confirm date for next PC meeting Monday 20th July**

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO BE PRESENT