



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month January	Year 2025		Day 31	Month December	Year 2025

Section A Reference and administration details

Charity name Bolton Memorial Hall

Other names charity is known by

Registered charity number (if any) 523052

Charity's principal address Chapel Street

Bolton

Appleby in Westmorland

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Walter Head	Chairperson		
2	Michael Gerrish	Secretary		
3	Claire Hudson	Treasurer		
4	Linda Alcock			
5	Deborah Brockbank	Bookings Secretary		
6	Alan Fleming			
7	Alan McViety			
8	Andrew Stevens			
9	Peter Alcock			
10				
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
David Hayton	
William Kenneth Shepherd	
Judith Winter	
David Baxter	
Alan Fleming	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charity Commission Scheme
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the majority of the persons present at an annual meeting and entitled to vote thereat, except for casual vacancies which may be filled by the charity trustees (committee)

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The 'Hall' and any other part of the property belonging to the Charity to be used as a non-sectarian and non-political place of recreation and social intercourse for the advantage or benefit of the persons who reside in the Parish of Bolton and the surrounding area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity provides a building and recreational space for community and private groups to hire. Over the years, this has included groups such as playgroup, youth club, badminton and bowling clubs, parish and community meetings, fundraising and social events and private hire for funerals, parties, fitness and sports.

• Section D Achievements and performance

Summary of the main achievements of the charity during the year

The Trustees are aware of the Charity Commission guidance on the Public Benefit test and feel that they have achieved and have supported the charity's objects for the public benefit as indicated below.

The Hall continues to be at the heart of the Community, and the Trustees are pleased to report that the Hall continues to be well patronised by the Community. The Hall continues to host Badminton, Pilates, the once-a-week Community Café, regular film nights and the local school events, in addition to private hire events such as birthday parties and the like.

The Youth club which was reported in last year's report continues to grow in numbers and thanks to a grant from the Police and Crime Commissioner's Community Fund were able to assist with the purchase of a minibus for use within the Communities.

The Trustees have once again not increased hire charges despite increased cost of heating oil and electricity. The Electricity costs are being monitored, and the Trustees are mindful of those going forward and can't rule out an increase in charges in the future in order that the Hall remains sustainable.

As can be seen from the Treasurer's report, Bolton Memorial Hall is in a healthy financial position. The income generated from the Solar Panels FIT programme certainly assists with the running costs.

This year's Field event was yet another success and raised over £3000

Summary of the main achievements of the charity during the year (continued)

towards the development fund/renovation works, however this event is a showcase to bring the Community together for the day and was well attended. The Hall received a donation of £2500 from the November Fire work display and bonfire held on the Halls Community Field will also be used towards the renovation works.

The Hall continues to be a “Warm Hub “every Tuesday at the well-established Community Café and the Trustees are confident that the Hall will grow in its patronage over the forthcoming years.

The Trustees are committed to the refurbishment and extension programme of the Hall, however were not successful in a recent National Lottery Heritage fund application and are in the process of re assessing the original extension plans to reduce some costs and phasing the extension in an effort to secure different funding options. New revised plans are at present being discussed with Community involvement to make sure that the extension fulfils the requirements needed to improve the facilities. It is set back but the Trustees are confident that the new approach will take the extension and refurbishment forward.

Section E Financial review

Brief statement of the charity’s policy on reserves

The **reserves policy** is that at least 1 year’s expenses/running costs are set aside so that if the hall is unable to operate for rental purposes or if unexpected repairs are necessary, that the financial commitments can be met. The next financial years’ running costs are estimated to be around £8,062. In addition to this, unrestricted funds are set aside for larger capital projects; it is anticipated that extensive roof repairs will need to be undertaken in the not too distant future along with additional development by way of an extension to the premises. Therefore, at the end of this current financial year £13,046 is considered to be set aside for capital projects. £17,144 is held as a restricted fund in connection with the hall development as a result of residual community fundraising & donations. Therefore, the Trustees feel that they currently meet the charity’s policy with balances held at the end of the year standing at £38,252.

Details of any funds materially in deficit

No deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds

The charity's principal source of funding is from rental income. The 2025 rental income figure was £4,890 compared to a figure of £4,135 in 2024. The income from Recycling Credits and Feed In Tariff earned through the electric produced through the Photo Voltaic panels are also an important form of income for the charity. This year, these amounted to a total sum of £2,188 from FIT income and £105 from recycling credits; income from recycling continues to be sporadic.

Expenditure

Expenditure has ensured that the 'Hall' has been maintained in good condition to ensure that it is available for use by the community of Bolton.

Investment policy

Monies held are 'invested' in a savings account with Barclays Bank and in a 'Term' account with the Cumberland Building Society. There is both a Current and a Savings Account with Barclays. An automatic transfer facility ensures that the current account does not overdraw (assuming that there are funds in the savings account) whilst maintaining only short-term working capital requirements in the current account and maximises the opportunity to earn interest.

Interest rates have been fairly static, with £700 being earned in 2025, compared to £655 in 2024.

Investment is constantly under review; funds are managed between the Cumberland Building Society and the Barclays accounts in order to ensure the highest rate of interest is attracted whilst funds remain as accessible, as appropriate.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Walter Head	Claire Hudson
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date		

BOLTON MEMORIAL HALL RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2025

RECEIPTS		2025	year 2024	PAYMENTS		2025	Prev. year 2024
Balances at Bank to begin:				Operating expenditure:			
Cumberland B/S	10,620.76			Insurance	1,268.50		1,288
Community Account	1,343.24			Water Rates-Hall	232.17		209
Business Reserve	20,548.64	32,512.64		Electricity	1,848.41		1,983
Cash in hand to begin:	199.57			Central Heating Fuel	544.60		539
Cheques in hand to begin:	7.17	206.74		Performing Rights Society	85.20		81
Cheque not yet presented:		0.00		Lottery licence	20.00		20
Total of balances to begin		(A) 32,719.38	25,438	Cleaning contractor (incl. Windows)	1,357.50		1,224
				Cleaning materials/consumables	301.08		64
Operating Income:				Property Repairs/Maint. (internal) 1	1,183.21		296
Rentals	4,890.00		4,135	Equipment purchase (vacuum/ladders etc)	272.15		365
Donations/sundry	27.60		0	Field & Property maintenance&repair	108.56		190
Book Sales	0		15	Grass Cutting	400.00		800
EDC Recycling	104.70		236	Sundry	56.98		244
F.I.T	2,187.62		1,828				
Wayleave	7.17		7				
Bank & B/Soc Interest	700.49		655				
Sub- total - operating income		7,917.58	6,876	Sub-total - operating expenditure		7,678.36	7,303
Project/Grant Income - restricted				Project spend - restricted			
Building development&Car Park	0.00		4,000	Building development&Car Park	900.00		0
Youth club (setting up)	2,400.00		0	Youth club (setting up)	2,400.00		0
Sub- total - grant income (restricted)		2,400.00	4,000	Sub- total - grant spend (restricted)		3,300.00	
Car park&building development			0	Fundraising event costs (restricted)			
Fundraising events (restricted)				Field Day	307.67		569
Field Day	3,009.82		3,655	Classic vehicle Rally, /film night etc	204.74		187
Classic vehicle Rally, /film night etc	1,109.00		809				



BOLTON MEMORIAL HALL RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2025

Bonfire Night	2,500.00		0			
Pub quiz	87.50		0			
Sub- total - community income(restricted)	6,706.32	4,464		Sub- total - fundraising costs (restricted)	512.41	756
Total income	(B) <u>17,023.90</u>	15,340		Total expenses	(C) <u>11,490.77</u>	8,059
				Balances at Barclays Bank to End:		
				Community Account	1,320.53	
				Business Reserve	25,575.91	
				Balance at Cumberland B/S	11,049.89	
				sub total Bank balances	37,946.33	
				Cash in hand to end	210.18	
				Cheques in hand to bank	96.00	
				sub total of in hand	306.18	
				Cheque not yet presented/re-issued	0.00	
				Total of cash balances to end	(D) 38,252.51	32,719
	(A+B) <u>49,743.28</u>	40,778			(C+D) <u>49,743.28</u>	40,778
				Receipts in excess of expenditure	£5,533.13	7,281

Fund balances	
Restricted Fund balances	
extension/car park	£17,143.76
Unrestricted Funds	
1 years running costs	£8,062.28
available for capital spend	£13,046.47
Total funds at 31/12/2025	£38,252.51